



Employees' Perception of the roles and functions of the HR Department

QUESTIONNAIRE

(Please note: This is only a sample provided by the author)

Read each statement carefully and place a tick in the appropriate column. Try to be objective and honest in your answers.

S.No	Statements	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
1.	Organization's HR practices are the best in the industry					
2.	HR department plays a major role in creating organizational capability					
3.	This is a fire-fighting department that concentrates on administrative tasks					
4.	HR department has a strong grievance-handling system					
5.	HR helps build employee morale					
6.	I am well informed of the services being offered by the HR department					
7.	HR professionals are actively involved in business planning					
8.	HR department has innovative programs for engaging employees					
9.	HR department takes care to see that standing orders are known to all employees					
10.	HR department is service oriented and interested in the well-being of employees					
11.	HR department does not contribute to organizational growth in anyway					
12.	The department is conscious of the training needs of employees					
13.	HR department gives prompt feedback about appraisal to the line managers					
14.	HR department delivers employee-oriented welfare services					
15.	HR professionals have a transparent and speedy communication system					



Scoring	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
Statements 1, 2, 4-10, 12-15	5	4	3	2	1
Statements 3 & 11	1	2	3	4	5

Check your scores:

Higher the scores indicate that you hold positive opinion of the HR department and that you are satisfied with the roles and functions carried out by the HR professionals in your organization.